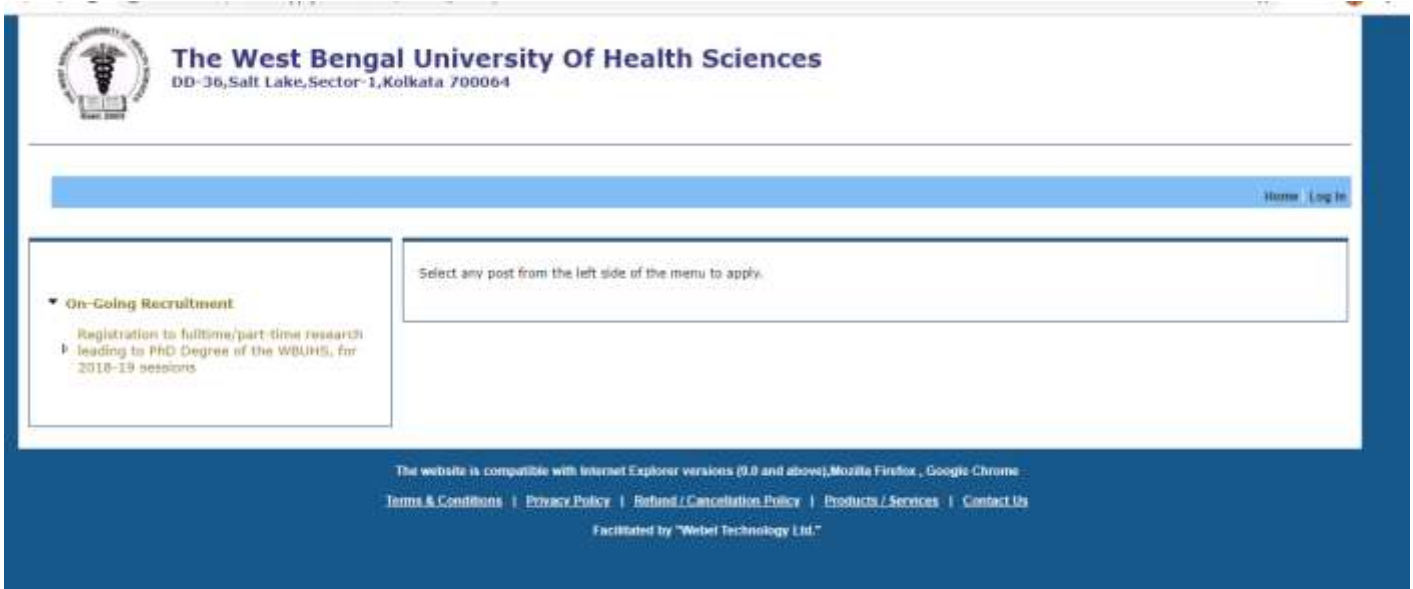


WELCOME ALL APPLICANTS

ALL ARE ADVISED TO CAREFULLY GO THROUGH THE DETAILS BEFORE FILLING UP THE FORM ON-LINE.PLEASE NOTE THE NAME , ADDRESS,MOBILE NO,PICTURE, SIGNATURE USED ARE THESE SAMPLE SCREENS ONLY AND ENTIRELY FOR YOUR OWN UNDERSTANDING.PLEASE DO NOT COPY THE SAME.RESEMBLENCE TO ANY LIVING/DEAD OBJECT/PERSON IS PURELY COINCIDENTAL.USE YOUR OWN DETAILS ONLY FOR FILLING UP THE FORM.

Once you click on the link for filling up the application form on-line, you will be presented with the following screen Those who have already reached this screen and done the user registration can fill-up the username & password option to go into the system or else register as a new user



The screenshot shows the homepage of The West Bengal University of Health Sciences. At the top left is the university's logo, a caduceus inside a circular emblem. To its right, the text reads "The West Bengal University of Health Sciences" in a bold, dark blue font, with the address "DD-36, Salt Lake, Sector-1, Kolkata 700064" below it. A blue navigation bar contains the links "Home" and "Log In". The main content area is divided into two sections. On the left, under the heading "On-Going Recruitment", there is a list item: "Registration to fulltime/part-time research leading to PhD Degree of the WBUHS, for 2018-19 sessions". On the right, a large white box contains the text "Select any post from the left side of the menu to apply." At the bottom of the page, a dark blue footer contains the following text: "The website is compatible with Internet Explorer versions (9.0 and above), Mozilla Firefox , Google Chrome", a list of links: "Terms & Conditions | Privacy Policy | Refund / Cancellation Policy | Products / Services | Contact Us", and "Facilitated by 'Webel Technology Ltd.'".



The screenshot shows the user authentication interface. It features two main panels. The left panel is titled "Already Have an account. Log-in" and includes a lock icon. It contains two input fields for "Username" and "Password", a blue "Log in" button, and a link "Forgot your Password?". The right panel is titled "Are you a new user?" and includes a person icon and a blue "Sign up now" button. A blue navigation bar at the top right contains the "Home" link. The footer is identical to the previous screenshot, displaying compatibility information, navigation links, and the facilitator's name.

The screenshot displays the WBUHS application portal interface. At the top left is the WBUHS logo and name: "The West Bengal Univ DD-36, Salt Lake, Sector-1, Kolkata 700". A notification box at the top center states "wbuhs.applythru.net.co.in says Your Account has been Successfully Created" with an "OK" button. Below this is a navigation bar with a "Home" link. The main content area is split into two panels. The left panel, titled "New Applicant Sign Up", contains a registration form with the following fields: "Communication Mode" (radio buttons for "Mobile" and "Email"), "Name" (text input: "CHIRAG SHARMA"), "Email ID" (text input: "ch123@gmail.com"), "Mobile" (text input: "9432..."), "User Name" (text input: "943..."), "Password" (text input), and "Confirm Password" (text input). A "Sign-Up" button is at the bottom of the form. The right panel, titled "Already Have an account. Log-In", features a lock icon and a "Log-In" button. A status bar at the bottom left indicates "Waiting for procdelocal.com..."

The above screen shot shows how a new user can register himself. The communication mode signifies how the authority (WBUHS) will reach the applicant for official purpose only. All red * marked fields are mandatory ones. Please note that the mobile number is a compulsory field, even if you choose your communication mode as "EMAIL". The mobile number should not have any country code(+91) or (0) as prefix. Please remember the username and password entered here for registration; as it will be required by you at every stage for getting information under your "MyAccount" space. The most important fact that you must remember is that; that the mobile number should be a valid number and must remain valid throughout the drive as all important communication from WBUHS pertaining to you will be sent to this mobile no. The system memory should be kept free for ensuring delivery of sms. Though your service provider (e.g. BSNL/Vodafone/Airtel/Idea/Reliance/Jio etc.) plays an important role in this respect. WBUHS though is in no way responsible for delivery of SMS to the applicants.

Once your account creation is successful, the following message box will appear on the screen and an auto sms & mail will be sent to your mobile set & mail box. Kindly retain these two information for your own sake.

The screenshot shows a simple message box with a white background and a thin border. The text inside reads "Your Account has been Successfully Created." in a blue font. At the bottom center of the box is a blue button with the text "OK" in white.

After you complete the registration process you will be presented with the following screen. Click on the "Registration to fulltime/part-time research leading to PhD Degree of the WBUHS, for 2018-19 sessions" link available on the left pane (side) of the screen shown below



On-Going Recruitment

Registration to fulltime/part-time research leading to PhD Degree of the WBUHS, for 2018-19 sessions

Registration to fulltime/part-time research leading to PhD Degree of the WBUHS, for 2018-19 sessions

Application Details : Registration to fulltime/part-time research leading to PhD Degree of the WBUHS, for 2018-19 sessions

Information to Applicants :   

How to Apply : 

FAQ : 

Dates

Action	Start Date	End Date
Apply Online	01 Mar 2018 00:00:01	30 Sep 2018 23:59:59
Modification of Saved Online Application	01 Mar 2018 00:00:01	30 Sep 2018 23:59:59
Receipt of Submission Receipt	01 Mar 2018 00:00:01	30 Sep 2018 23:59:59

Disclaimer : On-Line Application validation rules are designed based on the Advertisement requirement. Candidates are advised to read the advertisement carefully and refer 'How to Apply' & 'FAQ' pages on the main page. Application submitted through On-Line form does not imply that candidate has fulfilled all the criteria given in the advertisement and Application is subject to subsequent scrutiny and the application can be rejected if found to be ineligible at any point of time.

Submit Online Application : [Apply Online](#)

Browser Compatibility : The website is compatible with Internet Explorer versions (9.0 and above), Mozilla Firefox , Google Chrome

The website is compatible with Internet Explorer versions (9.0 and above), Mozilla Firefox , Google Chrome

[Terms & Conditions](#) | [Privacy Policy](#) | [School/Institutions Policy](#) | [Products/Services](#) | [Contact Us](#)

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Now you have landed on the page where all necessary informations related to the drive are parked in PDF file. Please read all the details marked under “Information to Applicants”, “How To Apply”, “FAQ”, “List of Tathya Mitra Kendras”. Also have a close look into the Dates mentioned in the separate segment (Please note these are sample dates only, hence refer to the actual dates after logging into the actual site)

After going through all the details as advised above , click on the “Apply Online” blue colored button. You will be then landed on the main segment of filling up the application form on-line. There are four pages available, first one is “Personal Details & Qualification” , second one is “Communication & Other Details” followed by “Upload Photo & Signature”. These three pages require your inputs but the next page is “Preview Application” where no user input is required but it is one of the most important page, where it displays all things entered by you that can be viewed at a glance including the photograph & signature uploaded by you. You are advised to carefully go through each and every details because it presents you the last chance of rectifying any information entered by you except the “State of Permanent Residence”. Once you opt for the next page, it will take you to the payment details page – the last page and no editing of the form filled up is allowed at that stage.

In the next section, we will together browse through each & every nitty-gritties of filling up the form on-line.

The above screen is the starting point. Sl.No. 1 & 2 are informations which are pre-filled and require no inputs from the applicant. Sl.No. 3 is a very important field as it basically determines the Faculty of your Doctorate Program which is followed by Sl.No. 3a which depicts the courses under that faculty, hence should be filled up with utmost care. Sl.No. 4 is all about your previous registration with WBUHS in terms of the PhD program. If you were registered earlier, then kindly fillup the details in Sl.No.4a.

The list presented in Sl.No. 5 is an exhaustive list and contains all the list of States & Union territories of the India (THE APPLICATION CAN BE FILLED UP ONLY BY INDIAN CITIZENS). Please take utmost care in filling it up because, it is that field which once filled up and proceeded ahead cannot be edited (i.e. changed) at any point of time.

Sl.No.6 is a pertains to gender of a person and the dropdown consists of values “Male & Female”. The next input is related to your Marital Status. Options available are “Yes / No”.

In Sl.No. 8 , please write your name as given in your Matriculation Certificate. Three different boxes are provided, namely First Name, Middle Name, Last Name. If somebody does not have any middle name, he may avoid entering anything in that box. Short forms such as ‘KR’ for ‘KUMAR’, ‘SK’ for ‘SHEIKH’ etc. must not be entered.

Name of the Examination (WBUHS No.)	Year of Passing (YYYY)	Division/Grade	Marks Percentage(s)	Name of the Board / Council / University	Registration No.
Master Degree by the corresponding status Masters Degree by the corresponding statutory regulatory body, MTR. AT LEAST 75 PERCENT MARKS IN AGGREGATE OR ITS EQUIVALENT GRADE B IN THE SSC 2- FIGHT SCALE (OR AN EQUIVALENT GRADE IN	2017	A (80.49)		Aditiya Samanya University ADITIYA SAMANYA UNIVERSITY	

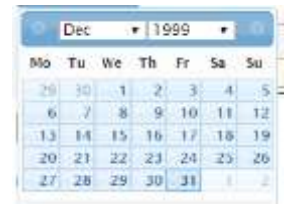
In Sl.No. 9,10 & 11 please write your Mother's , Father's & Spouse's name in full.

Coming to Sl.No.13 , it is related to your social category. You will be presented with options like "Unreserved Category / OBC(Non Creamy Layer)/SC/ST"

The next field is related to capturing details related to disabilities. Those who do not fall under the said segment are advised to select the "Not Applicable" option from the dropdown menu.

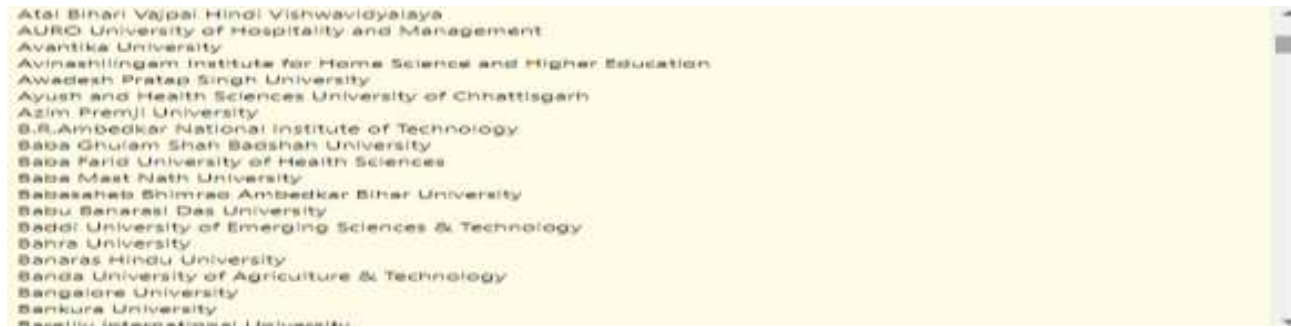
Next field is your date of birth field which provides a calendar control from where you can select your DoB.

The date range initially shown is that of the calendar control, do not get confused with that. Please first select the year of your birth from the dropdown in the calendar control and then select the month in which you were born. Once that month is selected; please click on the date and you will see that your DOB is automatically inputted. "The Age as on" is an auto calculated field.

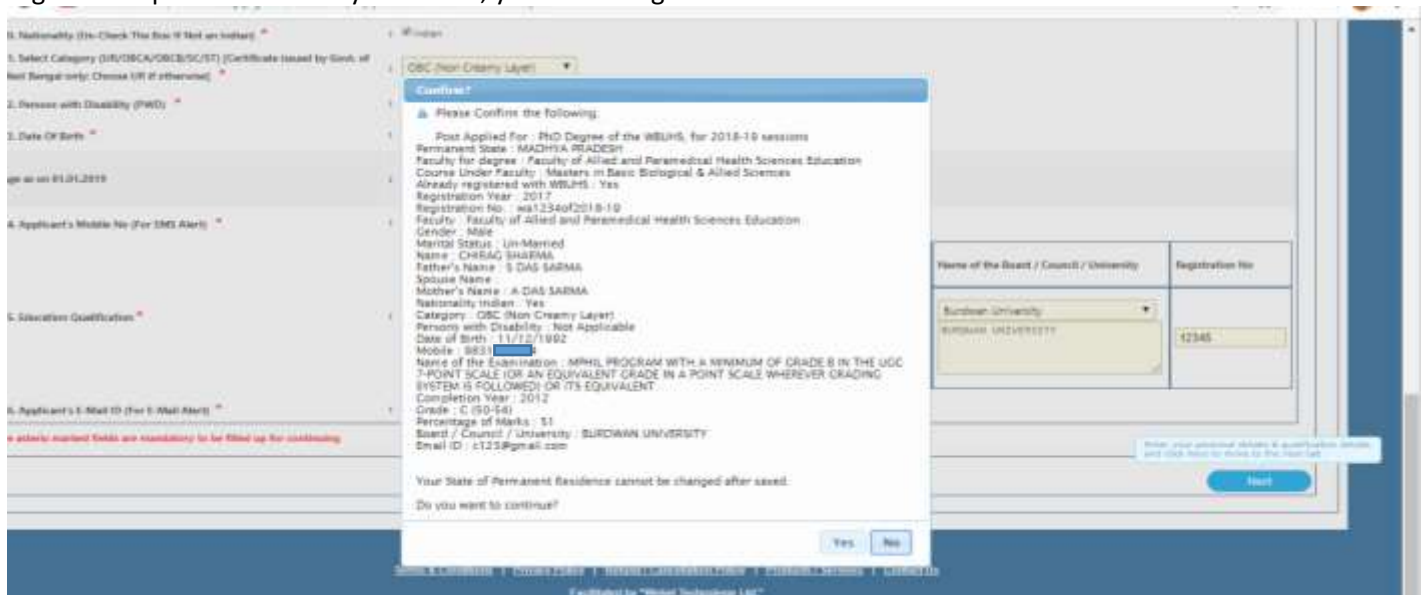


Your mobile no. which automatically flows from the registration data already entered at the time of logging into the system. This is a non-editable field. (The number depicted in the screen is an arbitrary no., hence please do not try to call in that number for any clarification/help)

You are then required to input your educational qualification which basically relates to the main applying criteria. Please select the examination name which fits your educational degree followed by linked fields like year of passing , grade , % of marks, University from where the degree was obtained & registration number. The university list is an exhaustive UGC recognized university list.



You are then prompted with the field which takes the input related your e-mail address which you are requested to enter in the format you write your mail address. It will copy the said address already inputted by you during the registration process which if you desire ; you can change it. No need to write the same in "CAPS Lock on mode".



After entering all details in this first page, when you click on the “Next” button, you will be presented with a confirmation message box as shown above containing a snap shot of all information filled up by you. Please carefully look into the yellow colour highlighted portion. It clearly states that once you click on the “Yes” button, you will not be able to edit the entry in the “State of Permanent Residence”. If you click on “No”, then you can edit any portion of the input except the mobile no. segment as it flows from the “Registration module”.

Now we move on to the second page, ie. “Communication & Other Details”

As the header name suggests, it is a page where your residential / mailing address details are to be filled up along with other relevant informations.

The next entry point refers to Complete Permanent Address. As you could see in the screen shot below, the State is already pre-fixed as it flows from that entered by you in the first page.

As the first of the screen shows a list of districts under the State you have chosen. For all States in India, the districts within that state are all made available from this dropdown.

The police station list comes under that loop itself but it is available only for West Bengal. For all other state it is a manual entry in the text boxes. Please check & recheck the name of your Police Station and how it is officially spelt.

As far as Post Office selection is concerned, an exhaustive list is provided but in the event you are unable to locate your Post Office & your nearest railway station in the list, you can choose the “OTHERS” option and enter your Post Office & nearest railway station in the adjacent text boxes besides the two input fields.

Please note in this regard that, that once you choose the Post Office from the list, the pincode will automatically get reflected in the Pincode box. But for those applicants who input their post office in the text box, they will have to enter their correct pincode in the text box for “Pincode” as shown in the below depiction

In the event your Complete Permanent Address & Complete Postal Address are the same, you are advised just to click on the small checkbox appearing between the two entries. Complete Permanent Address details will automatically get copied onto the Mailing Address.

In the event of the two addresses differing, you are advised to follow the same procedure for entering the details as followed for first entry in this segment and then proceed to the next entry field.

The last field in this segment is “Entrance / National Eligibility Test Conducted by” . Please be careful in selecting your option ; it is specifically for those who are seeking exemption in RAT 2019. Please Note in case you are unable to produce any documentary evidence against the same ; your candidature may get summarily rejected. In case you are not seeking exemption / have not qualified in the list available; please select “Not Applicable” and proceed to the next segment.

Clicking on the “Next” button will prompt for the Confirmation input as show above. This will depict all entries made by you.

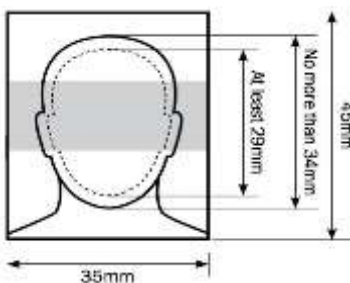
Clicking on the “Yes” option will take you to the third page for “Upload your Photo & Signature”

There are two things to be uploaded by you in this application. One is photograph & the other is your signature. The scanned copy must be in .jpg format and within a specified size.

The details of requirement have been clearly spelled out in the “Information to the Applicants” but for sake of your ease, it is again clarified in the ensuing paragraph

APPLICANTS ARE REQUIRED TO UPLOAD SOFT COPY OF THEIR RECENT PASSPORT SIZE PHOTOGRAPH AND FULL SIGNATURE IN JPG FORMAT COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. THE SIZE OF PHOTOGRAPH FILE AND SIGNATURE FILE MUST BE BETWEEN 10 KB - 50 KB AND 5 KB - 20 KB RESPECTIVELY. THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE 138 PX W X 177 PX H (4.5 CM or 45 mm HEIGHT X 3.5 CM or 35 mm WIDTH) AND 350 PX W X 63 PX H (1.7 CM HEIGHT X 9.2 CM WIDTH) RESPECTIVELY. PHOTOGRAPH MUST BE ON CONTRAST BACKGROUND (PREFERABLY WHITE) WITH 75-80% OF THE PHOTO OCCUPYING THE APPLICANT’S FACE. CANDIDATES ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE.

Guidelines : Please find the schematic depiction of how your photograph should be

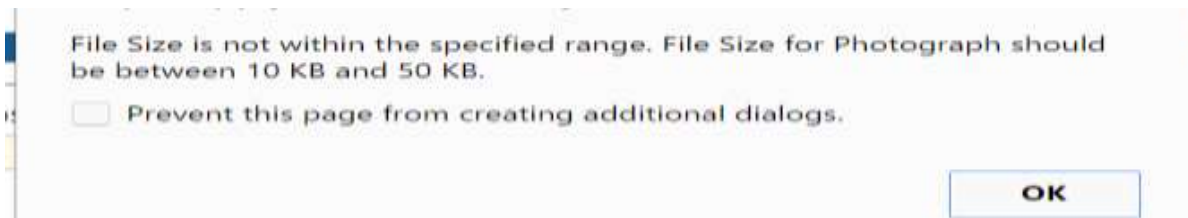


Your photo should satisfy the following primary requirements:-

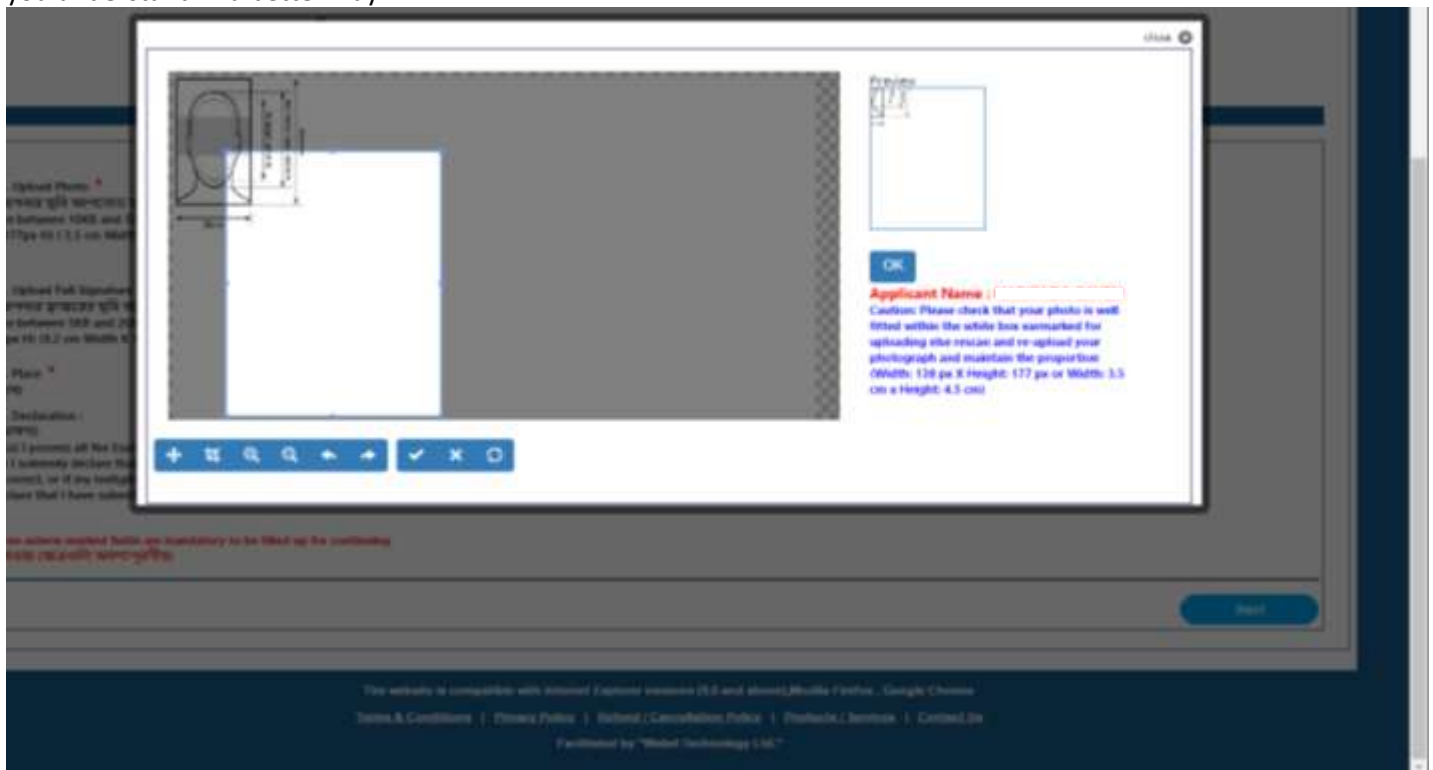
- Recent photo facing forward and looking straight into the camera
- without anything covering the face
- in clear contrast to the background
- without a head covering
- with eyes open, visible and free from reflection or glare from glasses
- with your eyes not covered by sunglasses, tinted glasses, glass frames or lock of hair
- without any ‘red eye’ and without any shadows in the picture

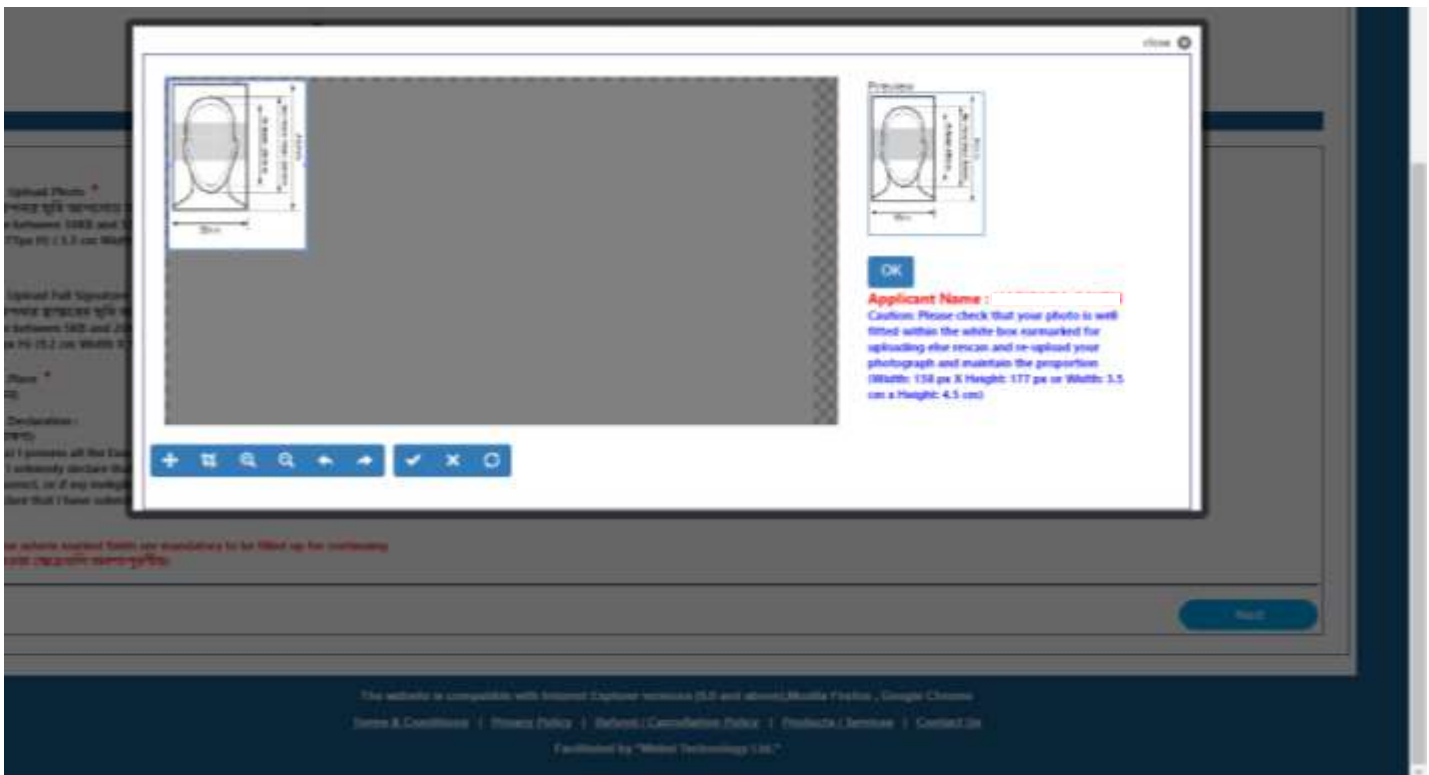
- with a normal expression

In the event of your upload not being of the specified size, following message box will appear to prompt you.



One more tool is provided to you for ease of uploading your photograph & signature. This is a cropping tool which will allow you to properly fit your upload in the desired box for photo & signature upload. Following screenshots will help you understand in a better way.





Please note you will be able to see the boxes beside photo & signature uploads, how your uploads look like. Take utmost care in uploading your own, current & legible photograph for clear identification of your yourself. The same applies for the signature also.

In the event the uploads are not your own legible present self and is of any other person or an irrelevant image, your application is liable to be summarily rejected.

Once your uploads are completed , you are required to input the place of your submission & click on the declaration checkbox before proceeding to the next segment. Here also you will be provided with a “Confirmation” message box.

The next page is the “Preview Application” segment. Whatever has been entered & uploaded will be shown to you for your easy referral and for any editing required on your part.

The screen below is just a sample. It depicts the "Preview Application" output. This is the last stage for any updation activity that may be required from your end to be carried out before final submission.

Preview Application	
Personal and Qualification Details	
Post Applied For	PHD Degree of the WBLHE for 2016-19 session
Advertisement No	19 of 2016
Faculty in which PhD degree is sought	FACULTY OF ALLIED AND PARAMEDICAL HEALTH SERVICES EDUCATION
Course under the Faculty	MASTERS DEGREE IN OCCUPATIONAL THERAPY
Are You already registered with WBLHE	No
State of Permanent Residence	WEST BENGAL
Name	CHIRAG SARKAR
Father's Name	A SARKAR
Mother's Name	S SARKAR
Spouse Name	
Gender	Male
Marital Status	Un-Married
Nationality	Yes
Category	UNRESERVED CATEGORY
Physically Handicapped	Not Applicable
Date of Birth	07/12/1983
Age As On	28-0-23
Mobile	94 [REDACTED]
Email	ch123@gmail.com
Qualification Name	MASTERS DEGREE BY THE CORRESPONDING STATUTORY REGULATORY BODY WITH AT LEAST 55 PERCENT MARKS IN AGGREGATE OR ITS EQUIVALENT GRADE B IN THE USC T-POINT SCALE OR AN EQUIVALENT GRADE IN A POINT SCALE WHEREVER GRADING SYSTEM IS FOLLOWED
Qualification Year	2017
Grade	A (80-90)
Marks Percentage(%)	80
Qualification Board	ADIKAVI NARAYAN UNIVERSITY
Registration No	12345
Communication and Other Details	
Complete Permanent Address	
Address	6 GARRA MAIN ROAD
District	KOLKATA
Police Station	GARRA
Post Office	HALTI
Pincode	700078
Qualification Name	MASTERS DEGREE BY THE CORRESPONDING STATUTORY REGULATORY BODY WITH AT LEAST 55 PERCENT MARKS IN AGGREGATE OR ITS EQUIVALENT GRADE B IN THE USC T-POINT SCALE OR AN EQUIVALENT GRADE IN A POINT SCALE WHEREVER GRADING SYSTEM IS FOLLOWED
Qualification Year	2017
Grade	A (80-90)
Marks Percentage(%)	80
Qualification Board	ADIKAVI NARAYAN UNIVERSITY
Registration No	12345
Communication and Other Details	
Complete Permanent Address	
Address	6 GARRA MAIN ROAD
District	KOLKATA
Police Station	GARRA
Post Office	HALTI
Pincode	700078
Complete Mailing Address	
Address	6 GARRA MAIN ROAD
State	WEST BENGAL
District	KOLKATA
Police Station	GARRA
Post Office	HALTI
Pincode	700078
Distance / National Eligibility Test Conducted by	NOT APPLICABLE
Photo and Signature	
Uploaded Photo	
Uploaded Signature	
Place	KOLKATA
Declaration	Accepted

Once you click on the “Next” button you will be taken to the payment page

The fees depicted are just sample figures. At realtime, it will depict the figure , that has been mentioned in the information brochure for your social category.

Personal Details and Qualification Communication and Other Details Upload Photo and Signature Review Application Payment Details

Payment Details

1. Payment Mode:

Application Fee	₹	3000
Processing Charges	₹	0
Bank Charges	₹	0
Total	₹	3000

2. Terms and Conditions

- ✓ Applicants willing to pay Application fee online are advised to use a valid bank account to make the payment.
- ✓ Online payment of Application fee &/or Processing fee can be made, using the following modes: Net Banking, Debit Card (VISA, MasterCard, Maestro), Credit Card (VISA, MasterCard, Maestro).
- ✓ For making online payment of the requisite fee, login and then click on "Apply Now" on the requisite Page and follow the instructions thereafter.
- ✓ After successful completion of the payment, the system will be redirected back to the West Bengal University of Health Sciences Website and your Application will get submitted automatically. Take the print out of the filled up Application form and produce the same as and

I Accept the above terms and conditions

Some asterisk marked fields are mandatory to be filled up for continuing

[Pay & Submit](#)

The website is compatible with Internet Explorer versions (8.0 and above), Mozilla Firefox, Google Chrome.
Terms & Conditions | Privacy Policy | Refund / Cancellation Policy | Products / Services | Contact Us
Facilitated by "Webel Technology Ltd."

Credit Card Debit Card Debit Card + ATM PIN Internet Banking Wallet/ Cash Cards

Pay by Credit Card

VISA MasterCard

Card Number:

Expiration Date: CVV/ CVC:

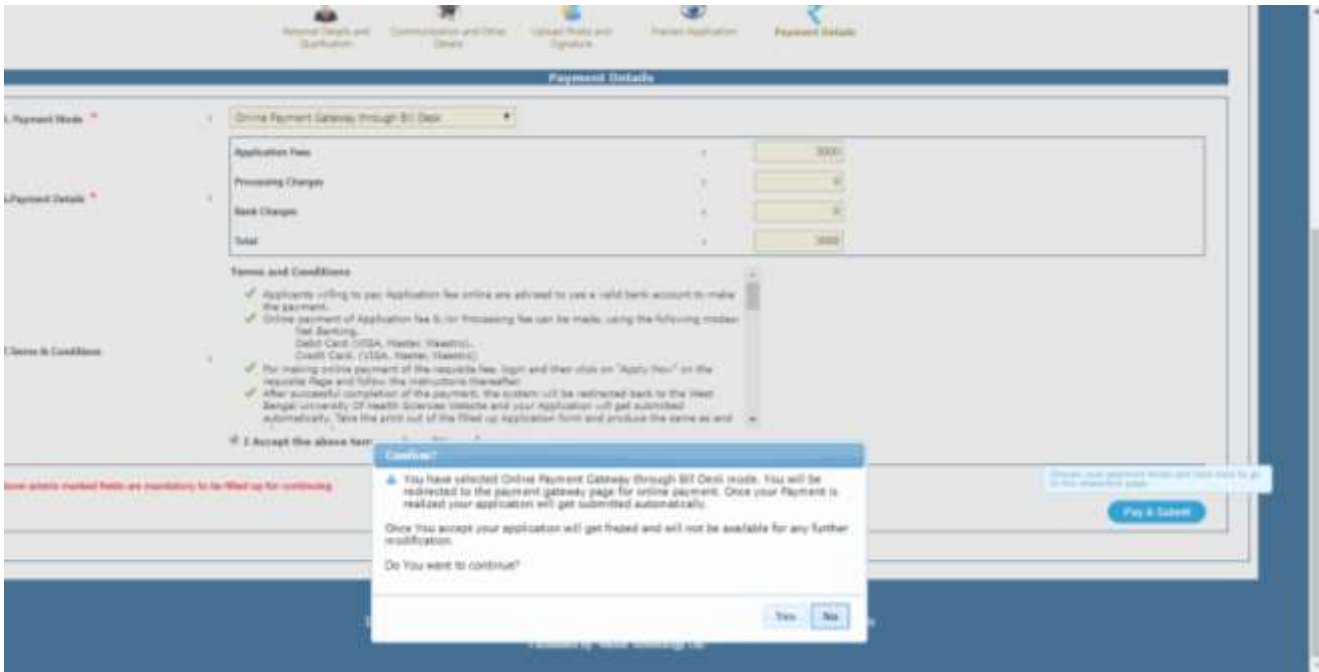
Card Holder Name:

[Make Payment](#) [Cancel](#)

Merchant Name: WEST BENGAL

Payment Amount: ₹ 20.00

BillDesk



The fee structure will be as per laid down norms in the “information brochure”

In case of Billedesk payment following screen will appear



Please click on the “Click here” portion of the text which will appear on your screen as shown in below and you will be presented with your “Submitted” copy of your Application Form in PDF format. You are advised to preserve the same for all future reference in connection with this drive.

The screenshot displays the WBUHS website interface. At the top left is the university logo and name: "The West Bengal University Of Health Sciences" with the address "DD-36, Salt Lake, Sector-1, Kolkata-700064". On the top right, the user is logged in as "Welcome CHIRAG SHARMA" with links for "Home", "Sign Out", "My Account", and "Change Password". A central message box states: "Your Application Has Been Successfully Submitted." Below this, it provides the form serial number: "Your Form Serial No is '10000004'. Please refer this no for any further communication." and a link: "Click here to take print out of the filled up application form." On the left side, there is a sidebar menu with "On-Going Recruitment" and a sub-item "Registration to full time/part-time research leading to PhD Degree of the WBUHS, for 2019-20 sessions". At the bottom, there is a footer with browser compatibility information and a list of links: "Terms & Conditions", "Privacy Policy", "Refund / Cancellation Policy", "Products / Services", and "Contact Us". It also mentions "Facilitated by 'Webel Technology Ltd.'"

In case you have not taken the printout of the application immediately after submission , you can again do so by logging into your account and going to the “MyAccount” section and again obtain the printout

Repeat Note : Do not forget to preserve a copy of the same either in soft or hard copy format.

If you are filling the application from any external agency , kindly do not forget to see the “Preview Application” on-screen output and also do not forget to take a hard copy printout of the filled up & submitted application form. WBUHS will be in no way be responsible for any editing / updates on the submitted application. All future decisions on your candidature will be taken by WBUHS on the basis of your submitted application and nothing else.

You can refer to your submitted application within the specified time from your “My Account” section after you log-in to using your registered username & password.

You will also receive E-mail at the time of registering into the system & after submission of the application. This is only possible if you provide a valid mail address and mailbox having sufficient free space. WBUHS is no way responsible for non-delivery of the e-mail(s).

SMS will also be sent to your registered mobile number filled up at the time of registration.